

*Reminder - Drug Testing Vendor Transition

As many of you know, one of the many enhancements to your program that will ensure that the MUST label is met, is the transition to a new provider for your drug testing services. **Effective, January 1, 2008** Kroll Laboratory Specialists, Inc. will be your new drug testing vendor.

IMPORTANT - Scheduled System Maintenance

Over New Year's weekend, the MUST Office will be conducting database maintenance and preparing for the new vendor transition.

Friday - Dec. 28th after 5:00 p.m.

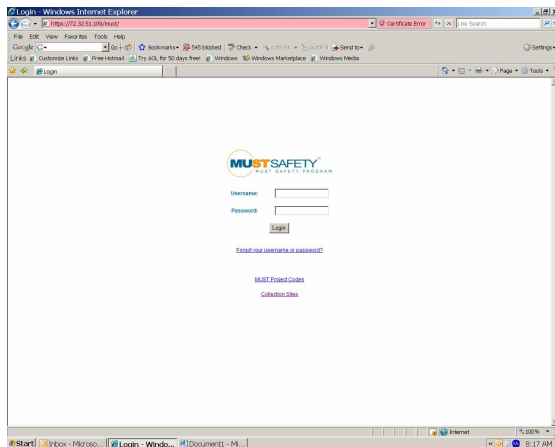
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Monday - Dec. 31st mid-night

You **will not** be able to access the MUST database during this time and Members **will not** be able to access their report cards to take safety training or view drug testing results.

We encourage you to make sure that your employees are up to date with any testing before the scheduled maintenance. We apologize for any inconvenience this may cause and appreciate your understanding as we take the necessary steps to ensure a successful transition.

Important Log-in Information - January 1, 2008





The **first initial log-in** to the enhanced program will require you to enter your:

1. Full SSN as your **Username**.
2. First four digits of your SSN as your **Password**.

You now have the option to create your own unique username and password if you do not wish to utilize your SSN. (note: this is case sensitive)

Additional Information: Located on the log-in page, you will find all active MUST site listings and MUST approved collection facilities.

The following documents and helpful information can be accessed or downloaded for your convenience at www.mustonline.org

-  REPORT MANAGER TUTORIAL
-  Q & A - VENDOR TRANSITION
-  LOG-IN INSTRUCTIONS
-  KROLL CONTACT INFORMATION

We thank you for your patience and understanding during this transition.

Additional Information: To experience the new enhancements made to your MUST drug and alcohol screening and safety program, please continue to visit the homepage of our website at www.mustonline.org and click on "Check Your Status Here".

For quicker and easier access, you may also bypass the homepage by continuing to log directly on to www.mustbsafe.com